

**CULTURE, HERITAGE AND LIBRARIES COMMITTEE**  
**Monday, 14 May 2018**

Minutes of the meeting of the Culture, Heritage and Libraries Committee  
held at Guildhall at 2.00 pm

**Present**

**Members:**

Deputy John Absalom	Deputy Wendy Hyde
Munsur Ali	Vivienne Littlechild
Peter Bennett	Andrew Mayer
Sir Mark Boleat	Wendy Mead
Deputy David Bradshaw	Sylvia Moys
Tijs Broeke	Barbara Newman
Anne Fairweather	Graham Packham
Alderman John Garbutt	Judith Pleasance
Alderman Sir Roger Gifford ( <i>in the Chair</i> )	Deputy Dr Giles Shilson
Deputy the Revd Stephen Haines	Mark Wheatley
Caroline Haines	
Graeme Harrower	
Ann Holmes	

**Officers:**

Peter Lisley	- Assistant Town Clerk/Culture Mile Director
Elizabeth Scott	- Town Clerk's
Geoff Pick	- Town Clerk's
Julie Mayer	- Town Clerk's
Nick Bodger	- Town Clerk's
Greg Moore	- Town Clerk's
Jack Joslin	- Town Clerk's
Nick Bodger	- Town Clerk's
Andrew Buckingham	- Town Clerk's – Communications
Asok Basu	- Community and Children's Services
Colin Buttery	- Director of Community & Children's Services
Gerry Kiefer	- Department of Open Spaces
Christopher Earlie	- Department of Open Spaces
Steven Chandler	- City Surveyor's Department
Christopher Earlie	- Culture, Heritage and Libraries Department
Karen McHugh	- Comptroller & City Solicitor's Department

It was proposed by Mrs Barbara Newman and agreed that Alderman Sir Roger Gifford take the Chair.

**1. APOLOGIES**

Apologies were received from Deputy John Bennett, Sir Mark Boleat, Deputy Kevin Everett, Deputy Tom Hoffman

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

- Mr Mark Wheatley declared a general interest in respect agenda item 14 (London Landmarks Half Marathon Presentation – for information) by virtue of his position as an independent (non-Trustee) Director of 'Baby Fun Trading'; a company associated with Tommy's, a beneficiary of this event.
- Mr Wheatley also declared a general interest in respect of agenda item 15 (Mayflower 2020 – for information) as he has been working on this project.

**3. MINUTES**

The public minutes and non-public summary of the meeting held on 5 March 2018 were approved.

**4. ORDER OF THE COURT**

The Order of the Court of Common Council dated 19 April 2018, appointing the Committee and approving its Terms of Reference was received.

**5. ELECTION OF CHAIRMAN – IN ACCORDANCE WITH STANDING ORDER NO 29.**

Being the only Member willing to serve, Mr Graham Packham was elected as Chairman for 2018/19.

**6. ELECTION OF DEPUTY CHAIRMAN – IN ACCORDANCE WITH STANDING ORDER NO 30.**

Being the only Member willing to serve, Deputy Wendy Hyde was elected as Deputy Chairman for 2018/19.

**7. APPOINTMENT OF SUB COMMITTEES**

Members considered a report of the Town Clerk, which sought to appoint the Benefices Sub and Keats House Consultative Committees.

The following Members were appointed to the Benefices Sub Committee for 2018/19:

Andrew McMurtrie  
Alderman Gregory Jones  
Ann Holmes  
Deputy Tom Hoffman  
Deputy Jamie Ingham Clark  
Deputy the Reverend Stephen Haines  
Caroline Haines  
James de Sausmarez

*Together with the Chairman and Deputy Chairman of the Culture, Heritage and Libraries Committee, as ex-officio. The Benefices Sub Committee elects its own Chairman and Deputy Chairman.*

Three Members had expressed an interest for 2 places on the Keats House Consultative Committee, whereupon the Committee agreed to extend the appointment to 3 Members (of the Culture, Heritage and Libraries Committee) for 2018/19:

Vivienne Littlechild

Jeremy Simons

Graham Harrower

*The Chairman and Deputy Chairman as ex-officio*

RESOLVED, that – the appointments to the Keats House Consultative and Benefices Sub Committees, as set out above, be approved.

8. **GRESHAM MUSIC COLLECTION CONSERVATION**

Members received a report of the Town Clerk in respect of the Gresham Music Collection Conservation, which had been approved by the Finance Committee on 8<sup>th</sup> May 2018. Members welcomed the report and noted that, whilst it was not always possible to do this annually, the conservation status of all items was reviewed periodically. Members also noted that a lack of funding was previously an issue with this collection, but this decision would enable more frequent inspections.

RESOLVED, that – the report be noted.

9. **FINAL DEPARTMENTAL BUSINESS PLAN 2018/19 - OPEN SPACES**

Members considered a report of the Director of Open Spaces in respect of the Department's Business Plan for 2018/19.

RESOLVED, that – the Open Spaces Department Business Plan for 2018-19 be approved.

10. **UPDATE ON THE MONUMENT VISITOR CENTRE**

The Head of Tower Bridge and Monument was heard in respect of the Monument Visitor Centre, which would include a substantial retail offer, an education facility, including the story of the Monument and a space for hire. The Culture Heritage and Libraries and Projects Sub Committees would receive a 'Gateway 4' report in July, covering alternative design options, with indicative project costs, timescales and risks associated with the project.

11. **INSPIRING LONDON THROUGH CULTURE: REVISION OF CRITERIA AND PROCESSES**

Members considered a report of the Assistant Town Clerk/Culture Mile Director in respect of some minor proposed amendments to the criteria and processes of the '*Inspiring London through Culture*' Grant. Members noted that they would still be able to raise any concerns about specific applications and the efficiencies proposed would enable grants to be processed more quickly.

RESOLVED, that:

1. The uplift of £30,496 to the *Inspiring London through Culture* grant pot, for the 2018/19 financial year, be noted.
2. Amendments to the Inspiring London through Culture eligibility criteria, as tracked in appendix 1, be approved; and
3. Decisions for grant awards of £10,000, or less, be delegated to the Assistant Town Clerk and Culture Mile Director, in consultation with the Chairman and Deputy Chairman of the Culture, Heritage and Libraries Committee.

12. **CITY ARTS INITIATIVE - RECOMMENDATIONS TO THE CULTURE, HERITAGE AND LIBRARIES COMMITTEE**

Members considered a report of the Assistant Town Clerk/Culture Mile Director, which presented the recommendations of the City Arts Initiative (CAI), which had met on 19 April 2018.

In response to query about the governance of the CAI, which is a Member/Officer Working Party, the Town Clerk agreed to canvass Members for expressions of interest in serving. Members noted that, currently, membership included the Chairman of the Culture, Heritage and Libraries Committee and two further Members of the Committee. Members also noted that, for the next meeting scheduled at the end of May 2018, it would be prudent for the current arrangements to stand. Mrs Littlechild expressed an interest in remaining on the CAI, by virtue of being Chairman of Sculpture in the City. The Town Clerk advised that Members receive a report at their next meeting, seeking to formalise the governance arrangements of the City Arts Initiative.

RESOLVED, that:

1. The following recommendations of the CAI be approved:
  - a. **Crossrail Art Foundation:** approve the proposed installation, with consideration given to sleeved bollards.
  - b. **London Festival of Architecture:** approve the installation of the proposed temporary artistic interventions, subject to implementation of CAI recommendations on access, security, location and other issues; and agreement with Transport for London (TfL), and the City Corporation's City Gardens and Highways teams, where appropriate.
  - c. **Contemporary Art Society:** decline, noting the sculpture's significant scale and thus its unsuitability for siting in the City's small gardens and churchyards.
2. Members approve the Terms of Reference and Composition of the City Arts Initiative Working Party, at its next meeting and annually thereafter, at the first meeting of the Culture, Heritage and Libraries Committee following the Court of Common Council. *NB: The existing arrangements*

*in respect of the meeting of the CAI scheduled for the end of May 2018 will stand.*

**13. SPITALFIELDS MUSIC GRANT**

Members received a report of the Assistant Town Clerk/Culture Mile Director which provided an update on the Spitalfields Music Grant. Members noted that, whilst the City Education Trust fund could no longer award grants in the previous manner Spitalfields Music had been advised of other themes within the City Corporation's Central Grants Programme, which they might be eligible for, and they had received a City Bridge Trust Grant earlier this year.

RESOLVED, that – the report be noted.

**14. LONDON LANDMARKS HALF MARATHON: EVALUATION REPORT**

Members received a report and presentation of the Assistant Town Clerk/Culture Mile Director in respect of the recent London Landmarks half marathon.

Members noted that, at the request of the Chairman, the Department of the Built Environment would be liaising with the City's Churches to minimise disruption in the future. Members were also pleased to note the success of the event, which would be repeated next year with an additional significant activation located in the City to attract more visitors, and they would be advised of developments in due course.

RESOLVED, that - the report and presentation be noted.

**15. MAYFLOWER 2020**

The Head of Cultural and Visitor Development provided an update on the Mayflower 2020 activities.

RESOLVED, that - detailed discussion on this item be moved to the non-public part of the agenda (under Section 100A (4) of the Local Government Act 1972) on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

**16. FUNDING FOR ENFORCEMENT OFFICER FOR CITY'S BRIDGES**

Members received a report of the Director of Markets and Consumer Protection in respect of funding, from City Bridge Estate, to secure an additional Enforcement Officer post. Members noted that the report had been approved by the Planning and Transportation and Resource Allocation Sub Committees.

RESOLVED, that – the report be noted.

**17. DECISION TAKEN UNDER URGENCY SINCE THE LAST MEETING OF THE COMMITTEE**

Members received a report of the Town Clerk, advising of the following decision, taken under urgency, since the last meeting of the Committee:

Inspiring London through Culture: City Music Foundation - change of use of a grant approved by the Culture, Heritage and Libraries Committee on 5<sup>th</sup> March 2018.

RESOLVED, that – the report be noted.

**18. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

In response to a question about ensuring representation of the various cultural groups at City events; Members noted the 'Space 5' Crowd Funding venture for Aldgate, which would enable the community to decide on the kind of events they would like to see.

Members also noted and discussed the following:

- Blood rite (2017) as part of Londinium – which had a particularly diverse audience.
- Women, Work and Power in 2018 – specifically a community event in Aldgate planned for 20<sup>th</sup> October 2018.
- Black British Art 2017 – which had been very successful.
- Basquiat at the Barbican (2018) - the highest audience numbers ever recorded.

The Assistant Town Clerk also reminded Members that the new Cultural Strategy would facilitate further debate in this area. There was a further suggestion that '*best practice in diversity*' could be the subject of a Members' session, as it was beyond the remit of Culture Heritage and Libraries committee. Members also noted that free outdoor arts events were generally the most accessible and non-community specific, and there were plans to use former City of London Festival funding for such projects. The Deputy Chairman of the Education Board, also a Member of this Committee, stressed the importance of widening audiences to those who do not generally attend cultural events.

A Member suggested a 12-month calendar of community events. Members were introduced to a new officer Laurie Miller-Zutshi, Head of Cultural Programming and Partnerships who agreed to consider this and welcomed further suggestions from members on programming.

**19. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

- A Member had recently enjoyed a Womens' History themed City Walk and suggested that the Guildhall display a statue of an iconic female. Alderman Sir Roger Gifford, Anne Fairweather and Vivienne Littlechild (as Chairman of Sculpture in the City) agreed to discuss this further.
- Members were also reminded of this evening's launch of 'Sublime Symmetry' in Guildhall Yard at 6.30pm.

20. **EXCLUSION OF THE PUBLIC**

RESOLVED – That, under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.  
20 - 25

Paragraph No.  
3

21. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 5 March 2018 were approved.

22. **LIBRARIES & LMA IT AND INFRASTRUCTURE PROJECT - GATEWAY 7 - OUTCOME REPORT**

Members considered a report of the Director of Community and Children's Services, in respect of the Libraries and LMA IT and infrastructure project, which noted the lessons learnt and sought closure of the project. The report had also been agreed by the Projects Sub Committee.

RESOLVED, that – the lessons learnt be noted and the project be closed.

23. **ALIGNING THE PRIORITY FUNCTION OF GUILDHALL ART GALLERY AS A SPACE FOR HOSPITALITY WITH ITS PUBLIC GALLERY ROLE;**

Members considered and approved a report of the Assistant Town Clerk and Culture Mile Director.

24. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions

25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items.

**The meeting ended at 3.45 pm**

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Chairman

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